



Volunteer Program Description

Events Team

What is the Events Team Program?

Taking part in the Events Team program will involve volunteering at internal events by assisting with the logistics by setting up the venue, helping the event run smoothly and tidying up after an event. Events Team volunteers can also be involved by representing Gendered Intelligence to the public at stalls booked at external events.

It is ideal for people who can't volunteer on a regular basis and also volunteers who are based outside of London. You'll be making a massive contribution to GI by helping us to raise our profile and reach more members of the public to inform them of our work.

What's involved?

- Setting up venues prior to events and tidying up afterwards.
- Manning stalls at external events.
- Talking to the public/guests about GI's work.
- Assisting with running events by registering attendees and other logistical tasks as required.
- Other duties as assigned.

What will I get out of it?

- Experience in events management.
- Experience in public outreach
- Opportunity to utilise existing skills and develop new ones

How do I get involved?

Complete the webform on our website: www.genderedintelligence.co.uk

Email the Volunteer Coordinator at: volunteer@genderedintelligence.co.uk

This role is purely voluntary and this arrangement is not meant to be a legally binding one or an employment contract